



ELDP User's Guide

Time to go on-line for your Loan Deficiency Payments

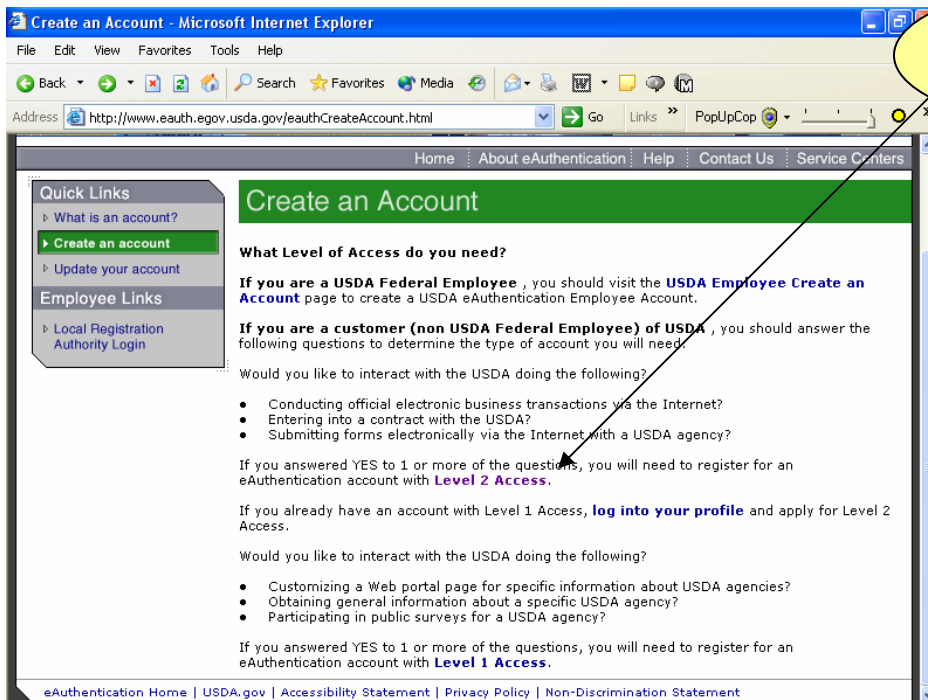
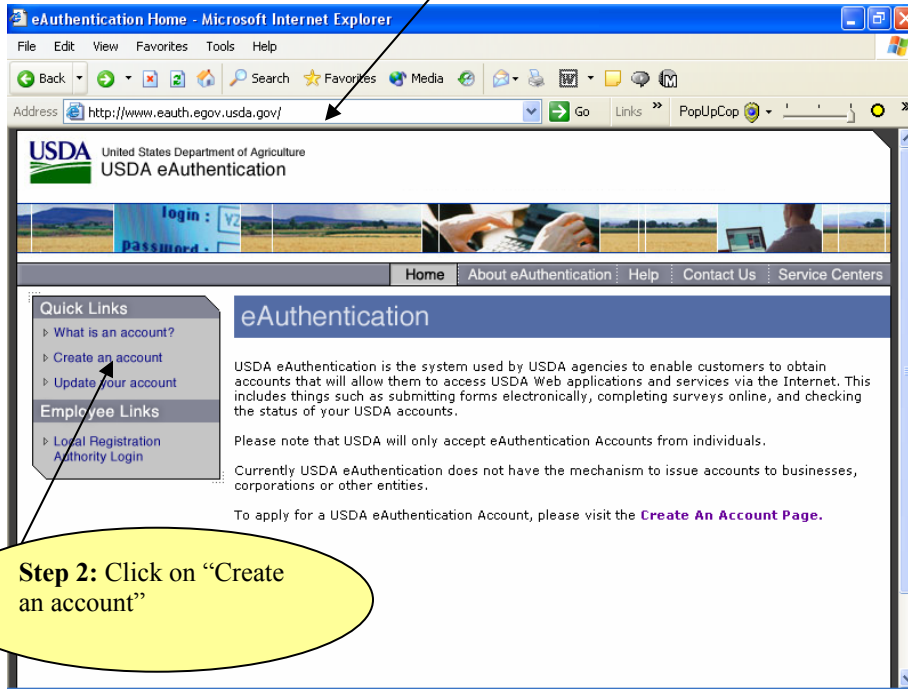
A Step by Step Users' Guide for Producers who want to file LDP applications from their home computer

**Part I: Obtaining your eAuthentication ID
and password (Level 2 Access) ... page 1 - 4**

**Part II: Applying for a Loan Deficiency
Payment on-line (eLDP)page 5 - 11**

Obtaining your eAuthentication ID and Password for Level 2 Access

Step 1: Enter the following Web site address:
<http://www.eauth.egov.usda.gov>



Obtaining your eAuthentication ID and Password for Level 2 Access (continued)

Step 4: Complete the boxes below

USDA United States Department of Agriculture
USDA eAuthentication

Home About eAuthentication Help Contact Us Service Centers

Create an Account

Level 2 Access
Step 1 of 2

[Create an Account Help](#)

If you are a USDA Federal Employee, you should continue with the USDA eAuthentication **Employee Create an Account** process.

Public customers should complete the information below to create a USDA account. All required fields are marked by an asterisk (*).

Enter your first and last name exactly as it appears on your government issued photo ID (e.g. state driver's license).

User ID*: 6-20 characters

Password*: 4-10 characters

Confirm Password*:

First Name*:

Middle Initial:

Last Name*:

Home Address*:

Home Address*:

City*:

State*:

Home Postal/Zip Code*:

Country Name*:

Email*:

Confirm Email*:

Home Phone: () -

International Home Phone: (if applicable)

Alternate Phone: () -

International Alternate Phone: (if applicable)

Mother's Maiden Name*:

4 digit PIN*: NOTE: You cannot use a zero as the first digit

Your Date of Birth*: mm/dd/yyyy

Click the Continue button to go to Step 2

eAuthentication Home | USDA.gov | Accessibility Statement | Privacy Policy | Non-Discrimination Statement

Step 5: Click Continue

Obtaining your eAuthentication ID and Password for Level 2 Access (continued)

Document3 - Microsoft Word

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Create an Account - Microsoft Internet Explorer

Address: https://eauth.sc.egov.usda.gov/eAuth/selfRegNewUserLevel2.do

Quick Links

- What is an account?
- Create an account
- Update your account

Employee Links

- Local Registration
- Authority Login

Create an Account

Level 2 Access
Step 2 of 2

Verify your Level 2 access information.

Click the Back button to make changes or click the Submit button to create your account with Level 2 access.

User ID:	zookeeper
Password:	** Not Shown **
First Name:	Albert
Middle Initial:	E
Last Name:	Zookeeper
Email:	zookeeper@zebra.net
Home Address:	709 1st Ave W
City:	Newton
State/Province:	Iowa
Home Postal/Zip Code:	50208
Country Name:	United States
Home Phone:	641-792-5019
Alternate Phone:	--
Mother's Maiden Name:	Kangaroo
4 Digit Pin:	2530
Your Date of Birth:	04/01/1955

Please verify that your information is correct before clicking the Submit button.

Back Submit

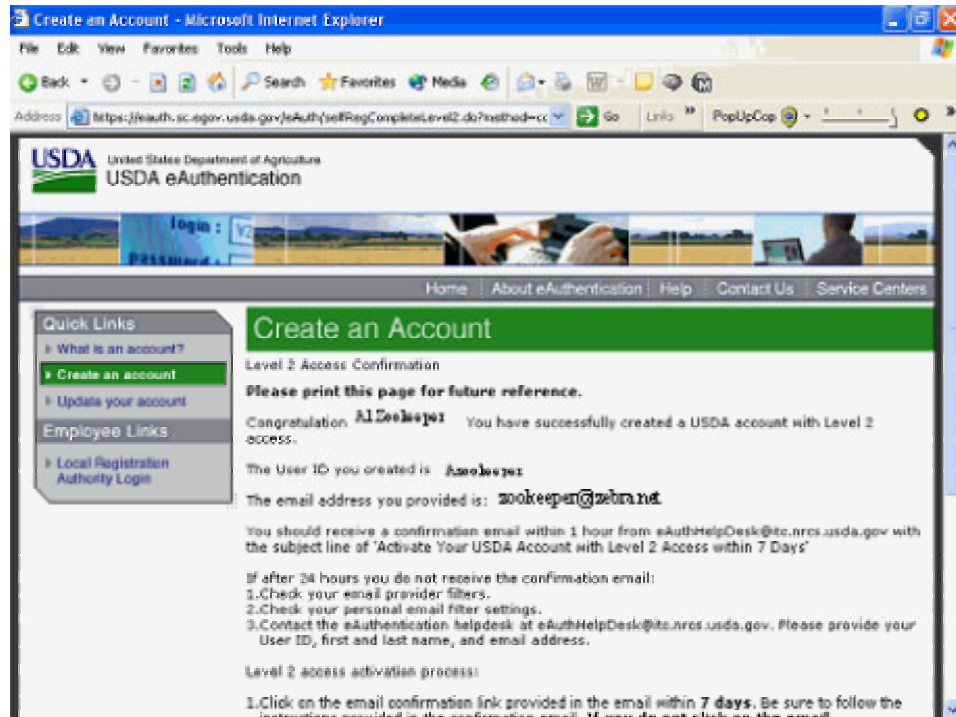
eAuthentication Home | USDA.gov | Accessibility Statement | Privacy Policy | Non-Discrimination Statement

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Page 1 Sec 1 1/1 At 1" Ln 1 Col 2

Step 6: Verify that your information is correct and click the submit button

Obtaining your eAuthentication ID and Password for Level 2 Access (continued)



Step 7: You should receive a confirmation email within 1 hour. Click on the email confirmation link provided in the email **within 7 days**.

Step 8: Take your government issued photo ID (e.g. state issued drivers license) and present it in person to a USDA Service Center (FSA Office) where an employee who is a Local Registration Authority (LRA) (FSA employee) can activate your account with Level 2 access.

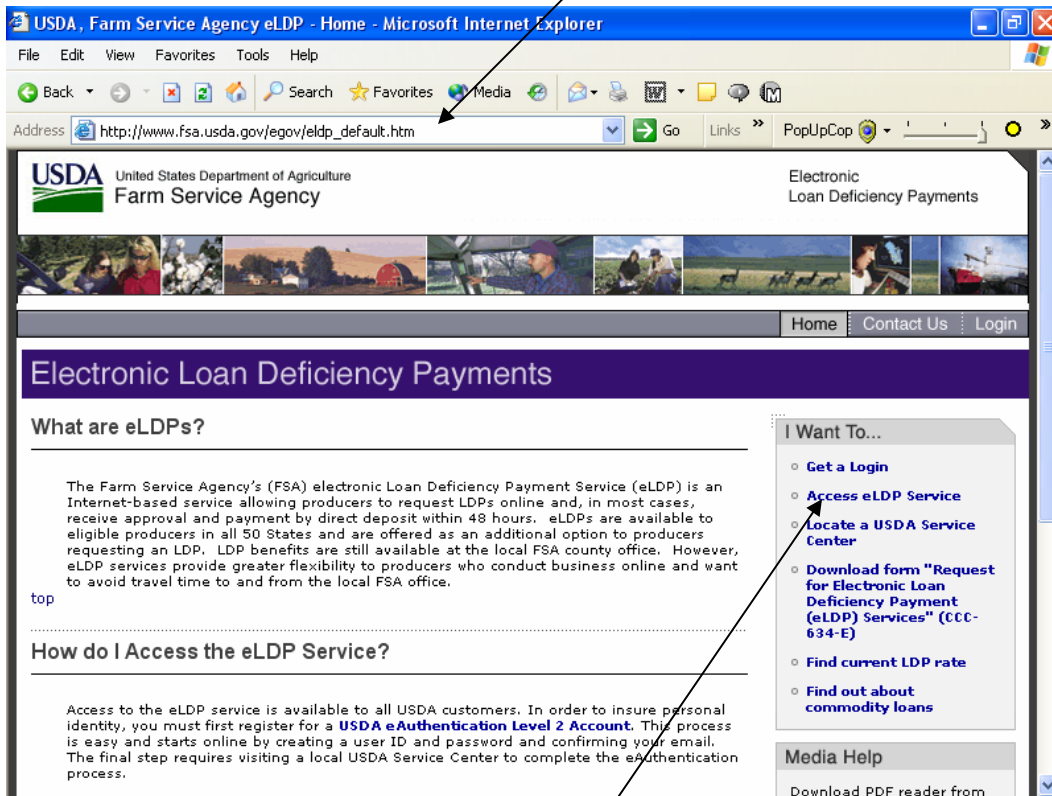
NOTE: Until a USDA Service Center Local Registration Authority (LRA) activates your account with Level 2 access, you will NOT be able to conduct official electronic business transactions with the USDA via the Internet.

When you visit the FSA Office, you will sign a CCC-634-E "Request for Electronic Loan Deficiency Payment Services". (The CCC-634-E must be completed once each crop year. This information is used to determine eligibility and establish the Customer Profile.)

One hour after your account with Level 2 access has been activated by the USDA Service Center employee, you should have access to conduct official electronic business transactions with the USDA via the Internet.

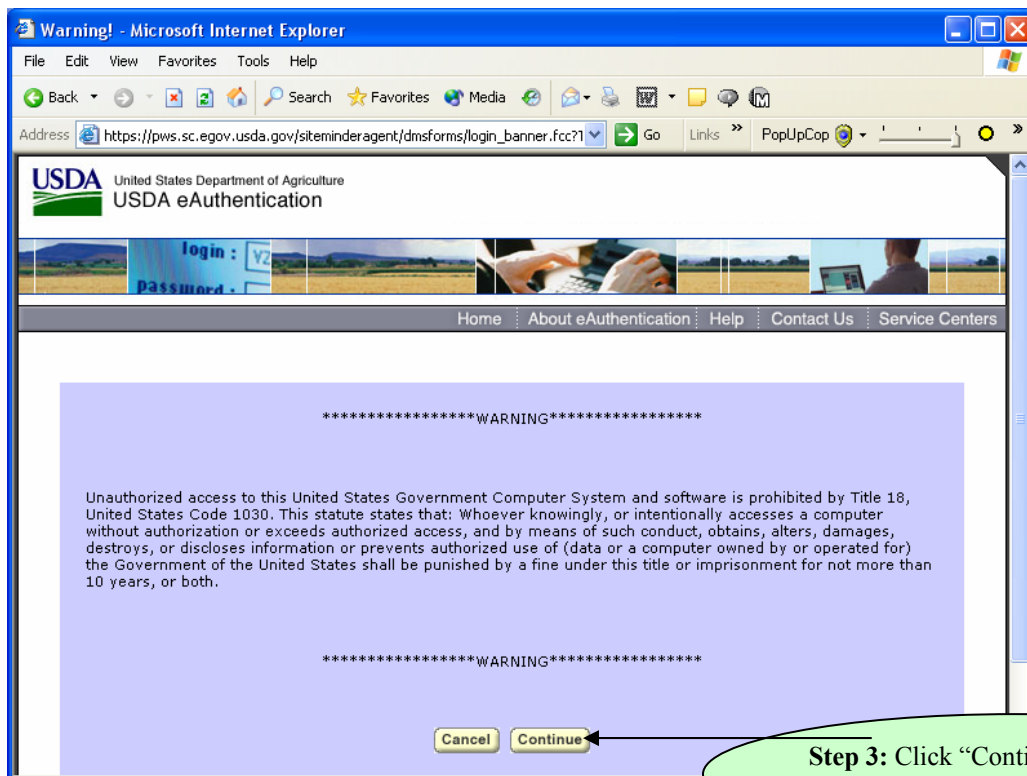
Part II: 11 Steps to applying for a Loan Deficiency Payment on-line (eLDP)

Step 1: Go to: http://www.fsa.usda.gov/egov/eldp_default.htm

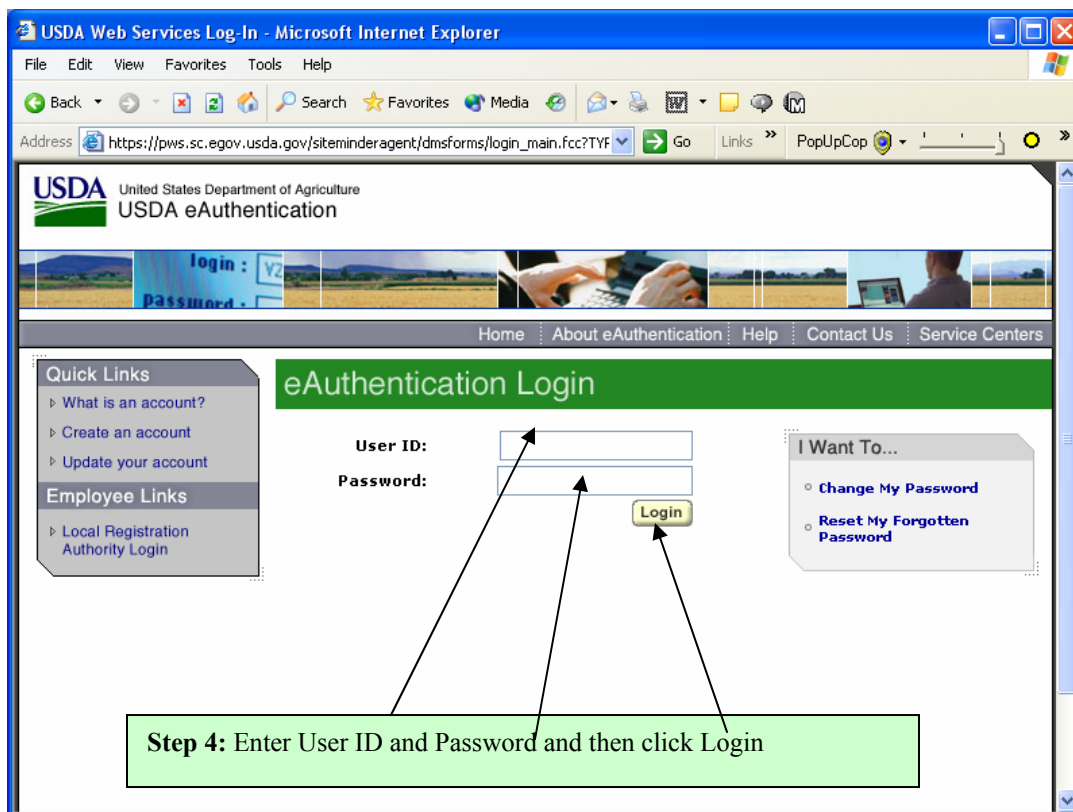


Step 2: Click on "Access eLDP Services".

Applying for a Loan Deficiency Payment on-line (eLDP) (continued)

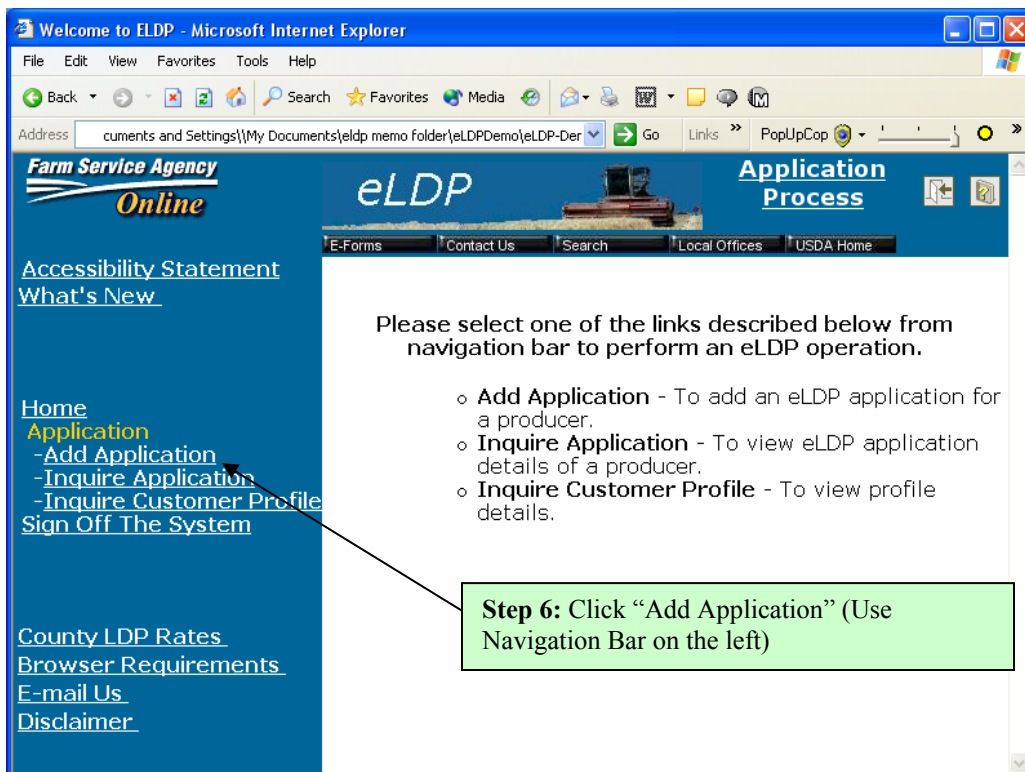
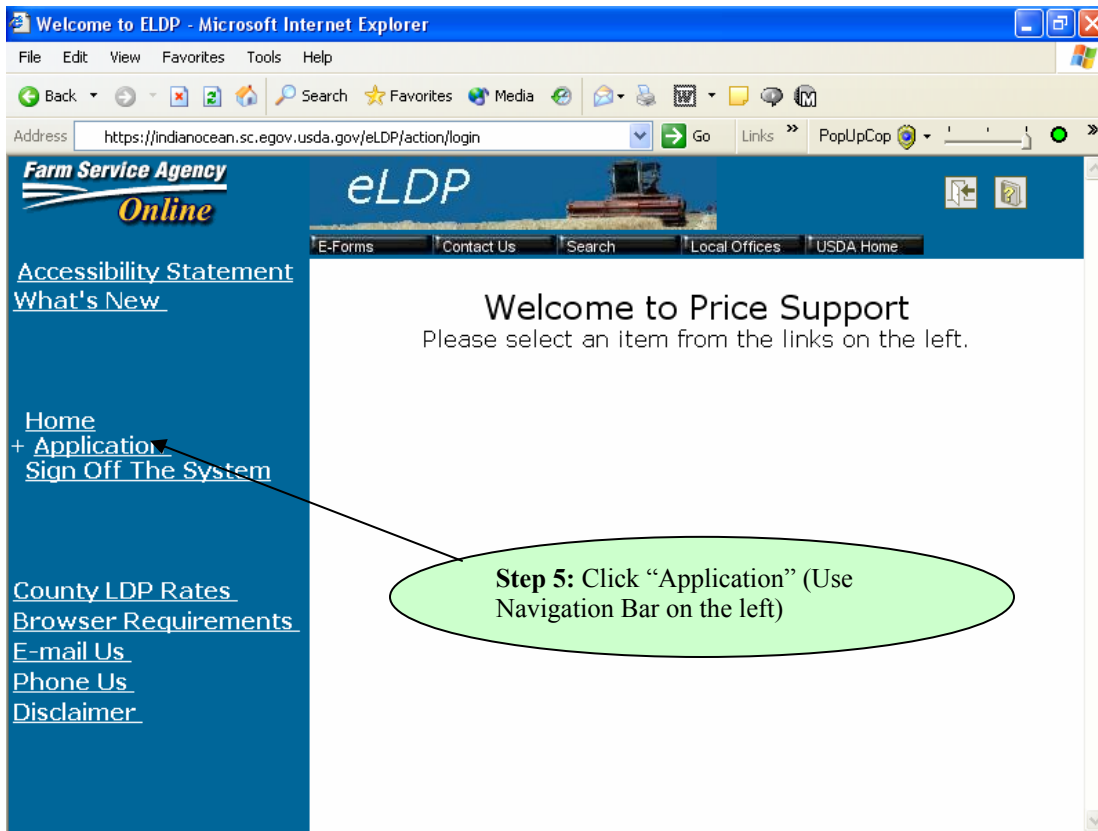


Step 3: Click "Continue"



Step 4: Enter User ID and Password and then click Login

Applying for a Loan Deficiency Payment on-line (eLDP) (continued)



Applying for a Loan Deficiency Payment on-line (eLDP) (continued)

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Farm Service Agency Online

eLDP

Application Process
Add Application

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-Inquire Customer Profile
[Sign Off The System](#)

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Please select a state / county from the list below then click on the Next button.

Sel	State	County
<input type="radio"/>	IOWA	JASPER
<input type="radio"/>	SOUTH DAKOTA	SPINK

Next Cancel Help

Step 7: Select State & County and then click "Next"

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Part A - Producer Terms and Conditions (Please check applicable "Yes" or "No".)

Is the quantity of this request eligible to be pledged as collateral for a CCC loan? Yes ☒ No ☐

Does more than one producer have an interest in the quantity for this request? If "YES", then a manual LDP must be completed at the local Service Center. Yes ☒ No ☐

Does the producer requesting this LDP have TITLE, control and risk of loss (beneficial interest) in accordance with 7 CFR Part 1421 at the time of this LDP request? Yes ☒ No ☐

Has the producer requesting this LDP entered into a contract or option to purchase either verbally or in writing? Yes ☒ No ☐

Was the quantity of this request produced by the producer requesting this LDP and has not been purchased or acquired directly or indirectly from another source? Yes ☒ No ☐

Is this the only LDP requested for this quantity? Yes ☒ No ☐

Next Cancel Help

Step 8: Answer all questions and click "Next"

Applying for a Loan Deficiency Payment on-line (eLDP) (continued)

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Agency
eline

eLDP

Application Process
Add Application

E-Forms Contact Us Search Local Offices USDA Home

County FSA Office: JASPER State/County Code: IA099 Telephone: (641)792-5019

Producer Name: JOHN SMITH State: IA
Address: FIRST ST Zip: 52309-9431
City: MONMOUTH Email Address: JohnSmith@net.com

Part B - Producer Payment Information

Crop Year: 2004
Commodity: CORN Class/Variety/Type: Yellow
State/County Where Stored: IOWA JASPER

Next Cancel Help

Step 9: Select "Crop Year", "Commodity", "Class", "State", and "County". Then click "Next"

Applying for a Loan Deficiency Payment on-line (eLDP) (continued)

Welcome to ELDP - Microsoft Internet Explorer

City: MONMOUTH Email Address: JohnSmith@net.com

Part B - Producer Payment Information

Crop Year: 2004
 Commodity: CORN Class/Variety/Type: Yellow
 State/County Where Stored: IOWA JASPER

Quantity: 407.20 Bin Quantity Calculator (optional)

Stored Location: Warehouse (West Plains Coop) or Farm-Store (E Stormor Bin)

Add Change Delete Clear

Sel	Quantity	Stored Location
<input type="radio"/>	407.2	Warehouse (Ex: County Coop) or Farm Location (E. Stormor bin)

Total Quantity: 407.2
 Cropland Factor: 1.0000
 LDP Rate: \$0.60
 Total Amount: \$244.32
 Associated Farm Numbers: 10

Part C - Producer Certification

I certify that all information entered on this request is true and correct. By completing and reviewing Part A and by submitting this request the producer ("Producer"), hereby makes a claim for payment from the Commodity Credit Corporation (CCC) with respect to the commodity described in Part B and agrees to accept the loan deficiency payment (LDP) rate in effect for the applicable commodity for the county where the commodity is stored and the rate in effect as of the date of this LDP request. The producer further understands that with respect to the commodity described in Part B (1) to receive payment for the commodity, a request for payment must be made at the County FSA Office where the farm records are kept; (2) any false claim or false statement made may lead to civil liability or criminal prosecution; (3) this LDP may be selected for spot check and the producer will be required to provide supplemental documents to determine program eligibility; (4) that the producer agrees to forgo a commodity loan on the quantity requested for LDP and that the producer may not repay or refund any LDP amount in order to obtain a commodity loan; (5) CCC may require copies of sales contracts for the production represented by this application; (6) this application is subject to determination by CCC of the Producer's eligibility to receive LDP, and that this application and CCC's determination are subject to 7 CFR Part 1421, as applicable; (7) CCC shall require the refund of the LDP amount, plus interest from the date of payment if the producer is later determined by CCC to be ineligible for the LDP; and (8) CCC shall assess liquidated damages in accordance with 7 CFR Part 1421, as applicable, if the producer misrepresented the eligible commodity indicated above; and (9) that maximum eligible quantity determinations must equal the yield used for determining disaster or crop insurance payments, as applicable.

Submit Previous Cancel Help

Step 10: Enter bushels, Stored Location, and click "Add". You may add several lots here. **It is very important to check your figures.** You may select the lot and click "Change", "Delete", or "Clear" if you need to make a correction. If you are sure your application is correct, click the "Submit" button. You have just completed an eLDP!!

Applying for a Loan Deficiency Payment on-line (eLDP) (continued)

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[Application](#)
[Apply Application](#)
[Apply Customer Profile](#)
[Apply Off The System](#)
[Apply LDP Rates](#)
[Apply User Requirements](#)
[Apply Us](#)
[Apply Timer](#)

Crop Year: 2004 LDP Number: 80018 Requested Date / Time: Thu, Apr 22, 2004 03:53 PM

Commodity: CORN Class/Variety/Type: Yellow State/County: IOWA / JASPER Where Stored:

eLDP Amount: \$9,755.68 Balance:

Storage Details

Quantity	Remaining Quantity	Stored Location
407.20	9,592.80	FARM

Total Quantity: 407.20
Cropland Factor: 1.0000
LDP Rate : \$0.60
Total Amount : \$244.32
Associated Farm Numbers: 10

OK Show Printer Friendly

Step 11: You may click "Show Printer Friendly" to print the LDP info. Then click "OK". You will return to the Application page where you may process another application.

We strongly encourage you to print a copy for your records and attach your production evidence (summary sheets, etc). That way you will have it available if you are spot-checked.

Thanks for participating in eLDP....